

# Mellor Parish Council,

**THURSDAY JULY 6th. 2023 at  
St Mary's C of E Primary School, Brundhurst Fold, Mellor**  
commencing at 7.00 PM  
Local Government Act 1972  
**MELLOR PARISH COUNCIL**  
**AGENDA**

1. To receive apologies for absence
2. To receive declarations of pecuniary or personal interest
3. Adjournment for Public Session (max 5 minutes per person) Members of the public are reminded that this is the only time allocated allowing them to speak at the meeting.
4. To resolve and confirm the Minutes of the Mellor Parish Council meeting held on the 1st June 2023.
5. Matters arising not covered in the agenda (for information only)
6. To consider and approve any arrangements with regarding two casual vacancies.
7. Bank mandate update Cllr Venables
8. To consider and approve any response to be made to Planning Applications.
  - I. Stanley House AF Events noise nuisance update Cllr Brunskill
  - II. Planning Application
    - 3/2023/0294 70 Mellor Brow Mellor
    - 3/2023/0390 Victoria Terrace Mellor
    - 3/2023/0991 Homefield Long Row Mellor
9. To consider and approve any updates from the grassed area WP
10. To consider and approve any updates regarding the installation of SPids Cllr Venables
11. To discuss the changes to school bus services for local school children travelling to Clitheroe High Schools
12. Update on our Policies and Procedure's
13. Footpath Project and the remaining Kissing Gate installation PNFS improvements.
14. Approve any actions on the development of the Parish Website.
15. Finance Matters
  - a) Bank Balance £
  - b) A CHQ 01808 £17400.94
  - c) Resubmit the cheque to Shared Energy Scheme
  - d) B CHQ0 1809 £1906.54
  - e) RVBC Grass Cutting
  - f) C CHQ 01810 £4109.26
  - g) BHIB Insurance Broker
  - h) MVH Buildings insurance Playground Equipment Public Liability etc
  - i) D CHQ 01811 £275
  - j) LCC Mellor School Room Hire
  - k) E CHQ 01812 £359.50
  - l) Mr K Baldwin Internal Audit inc extra work carried out regarding reconciliation of account etc
  - m) G 365 Subscription Update Cllr O Grady
  - n) H Finance and Assets Update including AGAR Internal Audit and the addition of a third member onto the FA committee
  - o) F Online banking update
  - p) G To consider a grant application of £500 to Mellor Community Association (Mellor Village Hall) with regards to the Kings Coronation Celebrations.
  - q) H HMRC P11d Forms
  - r) I VAT claim
16. To consider CCTV for Mellor Area update Cllr Venables Sarah Wells RVBC
17. Approve actions to establish the ownership of triangle of land on the SW corner of Mellor Br.-Church Ln.
18. To receive reports of meetings
19. A LCC report
20. B RVBC Report by Cllr Brunskill and Cllr Walsh
21. C Mellor Community Association update Also to consider a second MPC representative for MCA
22. To review defibrillator leaflet Cllr Mellor

---

To consider and approve any arrangements for staff recruitment, the process and responsibility for recruitment. Including the General Power of Competence  
This is a staff matter to be discussed excluding members of the press and public.

---

Note that the next schedule meeting of the Parish Council Will be held on Thursday 7th September 2023. 7.00 pm at Mellor St Mary Primary School Brundhurst Fold Mellor BB2 7JT